



Technical Standards and Safety Authority
 345 Carlingview Drive
 Toronto, Ontario M9W 6N9
 Tel: 416.734.3300
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772
 E-mail: certandexams@tssa.org
 www.tssa.org

**Application for an Ontario Certificate of Qualification
 Certification and Training of Fuel Industry Certificates
 and Petroleum Equipment Mechanic Regulations
 Technical Standards and Safety Act**

A. CERTIFICATION CANDIDATE INFORMATION:

Note: All information must reflect the information as written on your government issued photo identification.

First Name ▼		Middle Name ▼		Last Name ▼		For Office Use Only Date Processed			
Date of Birth ▼ DD - MM - YYYY	Suite/Unit No. ▼	Street No. ▼	Street Name ▼		Account No.				
City ▼		Province ▼		Postal Code ▼				SR No.	
Primary Phone ▼		Secondary Phone ▼		Email ▼				Certificate No.	
Current Certificate Classification ▼			Current Certificate No. ▼					Examination Result (%)	

Important Note:

All new authorization (certificate) requests must include a colour copy of acceptable government issued photo identification with the application form. This includes a copy of a drivers licence, passport or provincial identification card. Upon verification, TSSA will securely destroy copies of the identification and these records will not be retained by TSSA.

New Address or Contact Information?* **Yes** **No** **TSSA must be notified of any change of address or contact information.*

B. I AM APPLYING FOR CERTIFICATION AS:

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Indicate if you are submitting to challenge a certificate: Yes, I am Challenging a Certificate No, I have completed an accredited training program

C. ACCREDITED TRAINING PROGRAM:

To be completed and submitted by the signing authority of the Accredited TSSA Training Provider. This section does not apply for Challenge requests.

Training Provider ▼		Address ▼		Accreditation Number ▼	
Program Name ▼	Program Start Date ▼	Program Completion Date ▼	Program Hours ▼		
Signing Authority Name ▼		Signing Authority Phone No. ▼		Signing Authority Email ▼	
Practical Evaluation Completion Date ▼		Practical Evaluation Mark (%) ▼		Candidate Training Program Attendance (%) ▼	
Training Program Result (%) and Pass / Fail ▼ Pass Fail		Attestation: As the signing authority for the accredited training provider, I certify that the above information is true and correct and the candidate applying for certification has met all requirements to obtain an Ontario Certificate of Qualification ▼ Yes, all requirements have been met No			
Signature of Signing Authority ▼					

As the applicant submitting for certification, I certify that the information I have provided on this application is true and correct. I understand that making a false statement may result in the revocation of authorization and failure to provide the required information will result in delayed processing and/or approval of the request for certification.

Applicant's Signature	Date DD - MM - YYYY
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FORM #: FS-006-v2

This form collects personal information for the purpose of administering certification and examination activities authorized by the Technical Standards and Safety Act, 2000, S.O. 2000, c. 16.



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FEES

Select	Service	Fee Type	Exam/ Certificate	Total Fees Due
	Ontario Certificate of Qualification	Flat	\$ 122.50	

Total Fees Due	
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2

If paying by credit card, amount in Box 2 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed.
 Fees are non-refundable.
 For payment options, see Payment Instructions**

E. CERTIFICATION PRE-REQUISITES*

The common certification application pre-requisites are highlighted below, as a guide for certification candidates who are submitting an application to TSSA.

G.1: written confirmation of work experience detailing two years (4000 hours) of field experience as a G.2, of which at least 500 hours must be on systems with an input in excess of 400,000 Btuh under the direct supervision of a G.1 certificate holder

OBT-1: written confirmation of work experience detailing two years or 4000 hours of field experience as an OBT-2, of which at least 500 hours must be experience with systems that have an input in excess of 7 US Gallons per hour under the direct supervision of an OBT-1 certificate holder

PM1, PM2, PM3, PM4: submit a copy of the completed document entitled "Practical Skills/Experience Sign-Off Documentation"

ICE: shall be the holder, and provide a colour copy, of a certificate of qualification issued under the Ontario College of Trades and Apprenticeship Act, 2009 that is not suspended and that authorizes the person to carry out work as an agricultural equipment technician, an automotive service technician, a fuel and electrical systems technician, a heavy duty equipment technician or a truck and coach technician

GPI: submit a copy of the completed document entitled "Gas Pipeline Inspector Certificate Field Training Sign-Off Document"

*Note: this is not an exhaustive list of certification pre-requisites, for more information on the required pre-requisites for certification please refer to the applicable regulation or the Policies and Procedures document, published at www.tssa.org



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PAYMENT INSTRUCTIONS

TSSA use only	L #	CH #
WO # _____		

If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website www.tssa.org. HST Registration No: 891131369.

Payment Options:

Credit Card - Click link below

[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: _____

Mail payment along with a copy of your application to:

Attention: Accounts Receivable
Technical Standards and Safety Authority
345 Carlingview Drive
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item